

## Alder Grove Church of England Primary School

### LUNCHTIME CONTROLLER PERSON SPECIFICATION

Please ensure that you read the person specification carefully as this will be used to assess candidates as part of the shortlist and interview process.

<p><b>Knowledge/Qualifications:</b></p> <ul style="list-style-type: none"><li>• Knowledge of First Aid</li><li>• Knowledge of Health and Safety</li><li>• Knowledge of Safeguarding procedures</li></ul>
<p><b>Skills/Abilities:</b></p> <ul style="list-style-type: none"><li>• Ability to work within a team working environment</li><li>• Excellent communication skills and interpersonal skills</li><li>• Confidentiality at all times</li></ul>
<p><b>Experience:</b></p> <ul style="list-style-type: none"><li>• Some experience of working/dealing with children</li></ul>
<p><b>Personal Qualities:</b></p> <ul style="list-style-type: none"><li>• Enjoy working and being with children</li><li>• A positive, caring and flexible approach to work</li><li>• A good listener and sensitive to pupils' needs</li><li>• A sense of responsibility</li><li>• A good sense of humour</li></ul>
<p><b>Special Factors:</b></p> <ul style="list-style-type: none"><li>• Physically able to lead and be involved in play activities</li></ul>